

Department of Industries & Commerce, Haryana

Form-VII-C-1

"New Certificate of Registration by the District Registrar consequent upon change of Registered Office within district under Section 11 of the Haryana Registration and Regulation of Societies Act, 2012"

(See sub-rule (b)(3) of rule 9)

Certificate of Change of Registered Office Within District

I hereby certified that [Pardeep Education Society,] (name of the society), which was registered on [14/06/2006] vide registration number [06/015/20120000626] at [Vill-Deshalpur] (address of the registered office) district [Jhajjar] under Section 9(1) of the Haryana Registration and Regulation of Societies Act, 2012 and having complied with the provisions of Rule 9(b), the registered office of the society is hereby accepted to be changed to [Village Deshalpur, P.O. Nuna Majra, Tehsil Bahadurgarh, Dist Jhajjar, Haryana-124507]

Consequent upon the change of the registered office of the said Society

State Code	District Code	Year of Registration	Registration Number
H R	015	2006	06/015/20120000626
Name of the Society		New Registered Office Address	
Pardeep Education Society,		Village Deshalpur, P.O. Nuna Majra, Tehsil Bahadurgarh, Dist Jhajjar, Haryana-124507	

Given under my hand at [Jhajjar] this [12] day of [Mar] (month) [2021] (Year), having a Unique Identification Number [2000000763]



*Savit*

(Signature of the District Registrar)

[Jhajjar]

Verification Link:

<https://haryanaindustries.gov.in/msme/verify/change-society-address/id/763/type/2/refNumber/2021-02-0000016>

Pardeep Education Society  
*Guarav Kir Singh*  
President

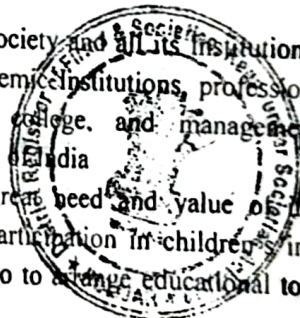
# ANNEXURE-I

## Model Memorandum of Association's of a society.

Sr. No.	Subject	Description
1.	Name of the society	Pardeep Education Society,
2.	The registered office of the society shall be at	Pardeep Education Society, Village Deshalpur, Post Office Nuna Majra, Teh. Bahadurgarh, Distt. Jhajjar Haryana.
3.	Jurisdiction	Society will in all Haryana

## Aims & Objects of the Society

1. To open and operate Engineering, Colleges, technical. Institution. Poly techniques, Education Colleges/Institution, study centres for professional studies and competitive/entrance examinations to provide and or establish the educational systems for adults education, for the physically handicaps/mentally retards, for vocational training in music, fine arts, martial arts, painting, modelling, dancing, physical training for sports education, tour conduction for people etc.
2. To Run and manage the control of society and all its institutions including schools, colleges, institutes and academic institutions, professional courses Institution, Para Medical science college, and management courses Institutions in Haryana and other parts of India
3. To inculcate in young minds the great deed and value of international understanding and encourage their participation in children's international cultural exchange programme and also to arrange educational tours both in India and abroad.
4. To provide better and quality education based on principles of secularism and social justice for children of the country.
5. To inpass education through Hindi as well as English Medium on modern lines.
6. To provide education through cultural activities such as music, dance, drama, painting among the students.
7. To educate and develop young minds in order to promote national consciousness and dedication to uphold the unity, interity and honour of the country.
8. To purchase, take on lease or exchange, hire, accept as a gift or otherwise acquire or deal in any moveable or immoveable property or take over any existing school/schools with its properties or rights there in or privileges there to attaching, which may be necessary or convenient for its. Educational objects.

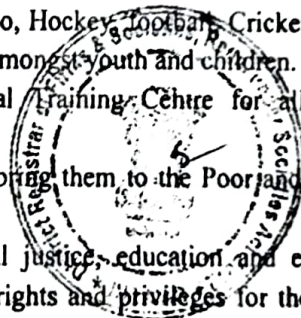


Pardeep Education

Guram K. Singh  
President

Prof. B. Singh  
Secretary  
3207  
R.H.U.-5  
Sec. 30A  
Pradeep Jeth  
Suresh Kumar

9. To lend or otherwise employ monies belonging to it to borrow or raise loans from co-operative/nationalised/non-nationalised banks or any other reliable agency with or without security by mortgaging the whole or any part of its property, assets or rights and on such terms and conditions as may be determined from time to time for the attainment of educational objects.
10. Shall have power to build in school premises, its staff houses, boarding houses, games pavilions, gymnasiums, swimming pools, skating halls, shops for stationary, and books, tailoring shops/canteens, tuck shops etc. All income of the society shall be utilised towards the promotion of the educational aims and objects of the society.
11. And generally to do all such other acts, deeds and things which may be helpful and lawful for the promotion of the educational aims and objects.
12. The society shall not associate itself with any political party or any political activities or with any objects which is or are other than educational.
13. To print and publish and to sell or distribute Journals, Periodicals, Books, Newspaper, circulations of Leaf Lets that the society may think desirable for the promotion of its objects.
14. To take adequate arrangements and start the rehabilitation centres for destitute, widows, old men and women, poor beggars handicapped blinds, deaf and dumb, mentally retarded and for other needy people.
15. To help people in the pre-retirement stage to prepare them for life after retirement from service.
16. To render services, to the women, children and youths of the country for their actual Moral, Social and Legal rights.
17. To encourage games, sports yoga, Judo, Hockey, football, Cricket and other games for the improvement of health amongst youth and children.
18. Society will work Provide Technical Training Centre for all types of Technical/Non- technical Courses.
19. To promote Education Facilities and bring them to the Poor and backward classes and needy student.
20. To organised the seminar on social justice, education and economical upliftment, to raise demand for legal rights and privileges for the schedule castes, schedule tribes, minority community and other backward classes.(socio-economically)
21. Promotion and progress of agriculture and animal husbandry.
22. To take up programmes for accelerating the piece of rural development with application of science and technology (technique and technology for cost reduction improving productivity etc.). Especially in the field of water conservation sanitation low cost housing, agriculture and animal husbandry and engineering sources.
23. To take up programmes for ensuring protection of environment and for degeneration of natural resources degraded due past neglect.
24. Promotion and extension of appropriate technology including systems having renewable sources of energy.



Pardeep Education Society  
Gurav Mr Singh  
President

Prof. B. Singh

Singh

3/29/2020

21/4/20

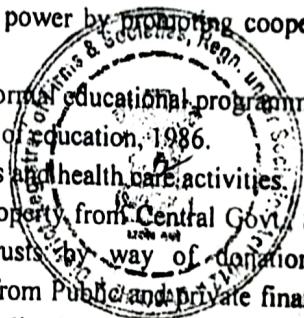
S. K. Singh

Indus J. K.

Vinod Kumar



25. Promotion of cottage and small scale industries by taking up action research work.
26. To take up programmes in which science and technology may have major role in improving life, working conditions and opportunities for gainful employment of women.
27. To engage in delivery of citizen services in transparent manner with use of information and communication technology.
28. To undertake impact evaluation of economic and social projects.
29. To undertake programmes which ensure raising of income levels and expanding employment opportunities of weaker sections of the society, particularly of Ex-services men and women by involving participants in the planning implication and maintenance of activities taken up.
30. To organize disadvantaged section of society and take steps for increasing their level of awareness in regards to the programmes contents and facilities thereon under Govt./non-Govt. programmes, legal provisions, etc. and also for increasing their bargaining power by promoting cooperation and group action.
31. To take up all formal and non formal educational programme as per directive contained in the national policy of education, 1986.
32. To work for promotion of sports and health care activities.
33. To raise or acquire funds or property from Central Govt., State Govt., non-Govt. agencies, Charitable trusts by way of donations or grants or contribution or by taking loan from Public and private financial institutions. The funds, property, assets and all other resources, present and future, of the society shall be utilized for any or all the purpose or objects of them society as stated above and also for all other similar activity in furtherance of ideals of truth and non-violence.



Raj Bire Singh

Sunil

रजविर सिंह

रामचन्द्र

Surendra 121.

Arjun

Dinesh Kumar

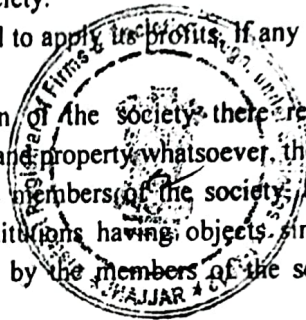
Pardeep Education Society

Gurpreet Singh  
President



#### 4. CONDITIONS

- A. The income of profit and assets of the Association shall be applied solely towards the promotion of the objects of the society as set forth in the memorandum of association, and no portion thereof shall be paid or transferred, directly or indirectly to the members or their dependents or legal heirs as the case may be.
- B. No member of the Governing Body of the society shall be appointed to any salaried office of the society or any office of the society or any office of the society paid by fees, that no remuneration shall be given by the society to such Governing Body except repayment of out of pocket expenses and interest on money lent or rent for premises to the society.
- C. The society by its constitution is required to apply its profits, if any or any other income in promoting its objects.
- D. If upon the winding up or dissolution of the society there remains after satisfaction of all its debts and liabilities any property whatsoever, the same shall not be paid to or distributed among the members of the society, but shall be given or transferred to some other institutions having objects similar to the objects of the society to be determined by the members of the society at or before the time of dissolution.
- E. Either of the membership fee once acknowledges shall not be refunded to the members on his voluntary surrender of membership.



for the society

Secretary

Dr. R. K. Singh

21.11.21

Sunder Lal.

Indrajit  
Dinesh Kumar

Pardeep Education Society  
Gurpreet Singh  
President

Name of the last founder/lifetime members of the society to which the rule and bye-laws of the management affairs is entrusted as under:

No.	Name (Sh/Smt/Miss)	Father's/ Husband's Name(Sh)	Address	Occupation	Signature
1	Rajbir Singh	Mir Singh	Gali No. 4, Adarsh Nagar, Bahadurgarh, Distt. Jhajjar	Service	
2	Ramchander	Tale Ram	VPO. Kheri Asra, Distt. Jhajjar	Agriculture	
3	Sunita	Rajbir Singh	Sector 6, 1554, Bahadurgarh	Service	
4	Sukhbir Singh	Raghubir Singh	Kherka Gujjar, Jhajjar	Business	
5	Surender Kaushik	Tejram Kaushik	Dattaar, Teh. Sampla, Distt. Rohtak	LIC Agent	
6	Inderjeet	Rishal Singh	VPO. Naya Gaon, Distt. Jhajjar	Teaching	
7	Dinesh Kumar	Ajit Singh	Durga Vihar VPO Develi, New Delhi - 62	Service	

President

Secretary -cum - Treasurer

Joint Secretary

Pardeep Education Society

Guarav Mr Singh  
President

Members of the Governing Body of the society to which the rules and byelaws of the managements are entrusted are as under:

No.	Name	Father's Husband's name	Address	Designation	Signature
1	Rajbir Singh	Mir Singh	Gali No. 4, Adarsh Nagar, Bahadurgarh, Distt. Jhajjar	President	Rajbir Singh
2	Ramchander	Tale Ram	VPO. Kheri Asra, Distt. Jhajjar	Vice-President	Ramchander
3	Sunita	Rajbir Singh	Sector 6, 1554 Bahadurgarh	Secretary cum Treasurer	Sunita
4	Sukhbir Singh	Raghubir Singh	Kherka Golljar, Jhajjar	Joint Secretary	Sukhbir Singh
5	Surender Kaushik	Tejram Kaushik	Dattaur, Teh. Sampla, Distt. Rohtak	Organising Secretary	Surender Kaushik
6	Inderjeet	Rishal Singh	VPO. Naya Gaon, Distt. Jhajjar	Executive Member	Inderjeet
7	Dinesh Kumar	Ajit Singh	Durga Vihar VPO. Develi, New Delhi - 62	Executive Member	Dinesh Kumar

*Rajbir Singh*  
President

*Sunita*  
Secretary - cum - Treasurer

*Sukhbir Singh*  
Joint Secretary

Certified to be True Copy

Distt. Registrar of Firms  
& Societies

Jhajjar at Bahadurgarh  
20-5-14

Pardeep Education Society

Gurpreet Singh  
President



of the Society, after obtaining consent of the individual, without payment of any membership or subscription fees. The number of such honorary members shall not exceed 2. The Honorary members shall be entitled to attend the meetings and contribute to the deliberations but shall have not right to vote.

(4) **Membership Fee & Annual Subscription:**

- (i) The rates for membership of the Society and the annual subscription shall be as under:

As may be decided by the Society in its Byelaws:			
Sr. No.	Type of Member	Admission fee	Annual subscription
(i)	Founder members	Rs. 2100/-	Nil
(ii)	Life member	Rs. 11,000/-	Nil
(iii)	Ordinary member	Rs. 500/-	Nil
(iv)	Honorary member	Rs. Nil	Nil

- (ii) The payment of annual subscription of a member shall become due as on the 1<sup>st</sup> of April of every year, which may be paid latest by the 30<sup>th</sup> of June of such year. The membership of a defaulting member shall be deemed to be under suspension after the due date (30<sup>th</sup> June) and such member shall not be entitled to cast his vote during the elections of the Society held after 1<sup>st</sup> July of the said year.
- (iii) The suspension of membership on account of default in payment of the annual subscription may be revoked after he has cleared the default with along with 18% interest on the amount payable. However, he shall not be eligible to cast his vote in any election held during the remainder of the financial year.

**1. Admission procedure (for members other than the subscribers):**

- (i) The admission of a person as a member of the Society shall be decided by its Governing Body from time to time.
- (ii) An individual willing to be a member of the Society has to submit an application in prescribed form, and along with supporting documents to the Secretary duly filled in and signed and recommended by a regular member of the society.
- (iii) The Secretary shall examine the application and place the same before the Governing Body for a decision.
- (iv) The Governing body may accept or reject the application and the decision of the Governing body in this regard shall be final. It shall not be bound to assign any reason for its decision.
- (v) The approval of the Governing Body shall be intimated to the member, his name shall be entered in the register of members, to be maintained in such manner & form as prescribed under the Haryana Societies Registration and Regulation Rules, 2012 and he/ she will be issued an Identity Card of the Society.

Pardeep Education Society

Guarav Kr Singh  
President

ANNEXURE-3

Byelaws of a Society (Multi-purpose)  
Without a Collegium

1. Name of the Society:-Pardeep Education Society.
2. The Registered Office of the Society shall be at (Complete postal address):  
Pardeep Education Society, VPO, Doshalpur, Post Office, Nuna Majra, Teh.  
Bahadurgarh, Distt. Jhajjar, Haryana.
3. The Society shall carry out its major activities in all Haryana.
4. Membership:

(1) At Present Society have 7 founder/life time members by adopting old bye laws & rules of the society and in future the new members will be accepted with the following condition as per model bye laws of the Society Act, 2012.

(2) Eligibility: In order to be admitted as a member of the Society, a person:

- (i) Must be 21 years of age on the date of admission;
- (ii) Should subscribe to the aims and objects of the Society;
- (iii) Must have deposited the admission fee and annual subscription fee and must not be in arrears of payment of such fee as on the date of annual general meeting for continuing as a member;
- (iv) Must not be an insolvent and of unsound mind;
- (v) Must not have been convicted of an offence involving moral turpitude involving imprisonment of one year or more.

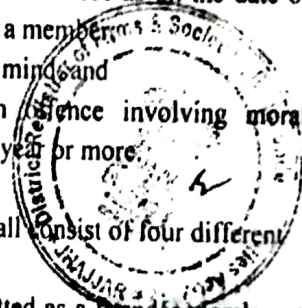
(3) Kinds/types/Categories of Members: The Society shall consist of four different categories of members as under:

1. **Founder Members-** a member who has been admitted as a founder member at the time of registration of the Society and has paid the requisite membership fee to the society. The number of founder members, shall not exceed 7. The founder members shall also be deemed to have become Life Members of the society and shall have the privilege of being members of the collegiums without election, in case the total number of members of the society exceeds 250.

2. **Life Members-** a person may be admitted as a life member on payment of the prescribed fees and such person shall continue to be the member of the society for his life. The total number of life member shall not exceed 50.

3. **Ordinary Member-** the Society shall have a total of 200 ordinary members who shall continue to enjoy their membership only so long as they are not in arrears of payment of their annual subscription fee. An ordinary member may be admitted as a tenure member, say, for a period of two to five year(s), as the case tenure, unless it is renewed by the Governing body for another tenure.

4. **Honorary Member-** The Governing body may admit individuals of distinguished talent and merit or whose association is deemed to be beneficial to the Society or who has rendered services of outstanding merit to the Society or who is a distinguished citizen of India or any other country as Honorary Member



Pardeep Education Society

Gurpreet Singh  
President



2. **Identity Card for every member:** every person admitted as member will be issued an identity card containing is/her photograph, brief particulars and membership category, duly signed by the individual member and the General Secretary of the Society.

3. **Rights & Obligations of Members:**

- (i) All the members of the society shall be bound by the rules and regulations of the society as contained in its byelaws and amended from time to time;
- (ii) Every member, except an Honorary member, shall have a right to cast his vote at the elections of the society provided such member is not a defaulter in payment of any dues of the society and the annual subscription for a period of three months beyond the due date;
- (iii) Every member of the society shall have the right to inspect the books of accounts, books containing the minutes of proceedings of the general meetings, meetings of the Governing body and register of members of the society on any working day by giving a notice of seven days;
- (iv) Every member shall inform the society about any change in his address, which shall be duly recorded in the register of members of the society and upon which the society shall issue a fresh Identity Card to such member.

4. **Cessation of membership:** Any person admitted as a member shall cease to be a member of the society in the following events:

- (i) Attracts the provisions contained in Section 22 of the Act;
- (ii) Upon his/her acting contrary to the aims and objectives of the Society;
- (iii) Upon such member being found guilty of a financial misappropriation of the funds of the society;
- (iv) Upon indictment and directions for removal by the District Registrar/Registrar/Registrar General of Societies;
- (v) An Honorary member shall cease to be a member of the Society, if the Governing body, decides so by passing a resolution in this behalf.

**General Body:**

- (1) Every person admitted as a member shall be a member of the General Body of the society and shall be entitled to cast his vote for the election of the Governing Body of the society unless he is in arrears of payment of any dues of the society, including the annual subscription.
- (2) Every member shall cast his vote in person and no proxy voting shall be allowed.

Pandeep Educator

Quarav Kr Singh  
President



## 2. Meetings of the General Body:

- (i) A meeting of the General Body of the society will be held as and when required. However, at least one meeting of the General Body of the society, called as the Annual General Meeting (AGM) will be held in a year, within six months of the close of the financial year for consideration and adoption of the duly audited annual accounts of the society in addition to transaction of any other business of the society as may be required.
- (ii) The Governing body of the society may convene an extra-ordinary meeting of the General Body of the society at any time after giving due notice as prescribed hereunder, either of its own or within 45 days of receipt of a written requisition along with reasons for convening such meeting, from at least 1/10<sup>th</sup> of the members of the General Body.
- (iii) For any meeting of General Body, a clear notice of at least 14 days along with a copy of the agenda of the business to be transacted, date, time & venue of the meeting will be given to the members of the General Body. A copy of such notice will also be endorsed to the District Registrar.
- (iv) A meeting of the General Body may also be convened at a shorter notice, if agreed to, by a majority (at least above 50% of the total members) of the members of the General Body.
- (v) Quorum for the meeting of the General Body will be 40% of the total members entitled to vote and present in person, subject a minimum of four members. In case of a meeting adjourned for want of quorum, the quorum for the adjourned meeting shall be less than 10% of the total members, subject to a minimum of three. The General Body shall be competent to transact all business in such adjourned meeting except the consideration of any Special Resolution. Any Special Resolution can be passed in such adjourned meeting only if at least 25% of the total members of the society are present.
- (vi) The proceedings of all meetings of the General Body will be recorded in the minutes-book (bound or in loose leaves) maintained separately for the purpose by the Secretary and such minutes will be signed by the Chairman of the meeting and the Secretary of the Society.

## 3. Powers, functions & duties of the General Body:

- (i) To guide the societies in determining and fulfilling its aims and objects.
- (ii) To decide policy matters such as change of name of society, amendment in the memorandum of association and byelaws of the societies, approval of annual account of society, approval for disposal of immovable assets of the society etc. and all such other acts as may be required and the Haryana Registration and Regulation Rule, 2012.
- (iii) To elect the members of the Governing body.
- (iv) To remove any members from the Governing body and according approval to the continuation of a person appointed as a member of the Governing body against a casual vacancy.

Pardeep Education Society

Gaurav K. Singh  
President

4. Governing Body:

(1) Composition: the Governing body of the society shall consist of a total of Five office bearers and two Executive members as under:

- (a) President
- (b) Vice- President
- (c) Secretary -cum -Treasurer
- (d) Joint Secretary
- (e) Organising Secretary
- (f) Two Executive members, including co-option of any Honorary member by the Governing Body.

(2) Election of Governing Body:

- (i) The term of Governing body shall be three years from the date of approval of its election by the District Registrar;
- (ii) The Governing body will declare the schedule of election and appoint the Returning Officer for conduct of election and also notify/display a list of members of General Body entitled to vote at least 45 days prior to holding of general meeting for conduct of election. The Governing body shall also send notice for holding election of the Governing body to all the members, conveying the date, time and the manners. The information w.r.t. holding of election for Governing body shall also be sent to District Registrar to appoint an Observer if he so desires.

- (iii) Any objection qua the list of members of the society entitled to vote shall be decided by the Returning Officer in consultation with the officer bearers of the society. However, the decision of Returning Officer in the event of any differences of opinion. The Returning Officer shall thereafter invite nominations to be filed with the period prescribed in the schedule of election, scrutiny and withdrawal of nominations, if any, for election of the office bearer and the executive members of the Governing body.

- (iv) The Returning Officer will display a list of contesting members on the notice board of the society the Returning Officer will conduct the election on the notified date. The members of eligible to vote will allowed to cast their vote in person, and whenever disputed, on production of the identity card issued by society.

After closing hour on the date of the poll, the Returning Officer will declare the result and constitute the Governing body of the society. A list of elected bearer and the executive members of the Governing body duly signed by the Returning Officer will file with the District Registrar within 30 days, who shall accord his approval of the same upon his satisfaction.

- (vi) The officer bears of the society shall not be entitled to any remuneration for rendering services to the society.

Pandee Education Society

Gurav kr Singh  
President

Raj Binsingh  
Secretary

3/2/2018

21/4/18

Secretary

Prakash

Dinesh Kumar



### 3. Filling of any casual vacancy on the Governing body:-

Any vacancy arising on account of resignation or death of any member of the Governing body or any other reason may be filled up by the Governing body, if required from amongst members of the General body on adhoc basis till the holding of next annual general meeting of the society. Such adhoc members of the general body shall cease to be members of the Governing body on the date of next annual general meeting, if his appointment is not approved in the annual general meeting by majority vote for the balance term of the Governing Body.

### 4. Meetings of the Governing Body:

- (i) The meeting of Governing body will be held as and when required. However, the Governing body shall meet at least once in every quarter and there will be minimum four meetings of the Governing body in a financial year.
- (ii) A clear notice of three days of every such meeting will be given by the Secretary of the Governing Body to the officer bearers and members before the date appointed for the meeting. However, the Governing body may meet at shorter notice, wherever so required, with the consent of at least 50% of its members.
- (iii) The quorum of the meeting of the Governing body shall be at least 40% of the total members of the Governing body subject to a minimum of 5 members. In case quorum is not present, the meeting shall be adjourned to another date for which a proper notice shall be issued. The members present in the adjourned meeting, subject to a minimum of three members, shall form the quorum for the adjourned meetings.
- (iv) The proceeding of every meeting of the Governing body will be recorded in the proceedings books separately maintained for this purpose. Such minutes shall be signed by the Chairman of the meeting and the Secretary of the society. In case the Chairman or the Secretary are not available to sign the minute, these will be signed by any two members present in the meeting as may be authorised by the Governing body.
- (v) The minutes of every meeting of the Governing body will be placed for confirmation in the succeeding meeting of the Governing body.

### 5. Powers, Functions & Duties of the Governing body.

- (i) The Governing body will be responsible for achieving the aims & objects of the society and shall work in the best interest in the society, for which it shall be empowered to deploy the funds and assets of the society for the stated objectives.
- (ii) The Governing body will be competent to raise funds and purchase property, moveable and immoveable, on free hold over lease basis in its name, as decided by it.

Pardeep Education Society

Quarav Kr Singh  
President



- (iii) The Governing body shall have full charge of all immoveable properties and movable assets belonging to or vested in the society and these will be managed in such a manner as it considers appropriate subject to over all control and directions of the General Body of the society .
- (iv) The Governing body shall be competent to invest the funds in the manners it consider appropriate in the best interest of the society and it shall be competent to borrow of mortgage or hypothecate the properties on behalf of the society in the manner decided.
- (v) To constitute various standings or adhoc committee or looking after such functions as may be assigned from time to time.
- (vi) To create provisions for engagement of regular or part time employees of the society to look after the secretarial, accounting and other functions in a seamless manners.
- (vii) To outsource certain functions e.g. cleaning, security and similar other maintenance of the properties of the society.

#### 6. Powers, Functions & Duties of individual members of Governing body.

##### (i) President:

- (a) To preside over all the meetings of the General Body and of the Governing Body and regulate the proceedings of such meetings.
- (b) To do all such acts, deeds and things as may be authorized by the General body and/ or the Governing body from time to time.
- (c) To allow or disallow discussion on any matter which is not included in the agenda.
- (d) To ensure proper and transparent function of the society/ Governing body.
- (e) To ensure strict compliance of the provision of the Haryana Registration and Regulation Act, 2012 and the rules made there under.
- (f) To supervise and guide the overall activities/achievement aims & objectives of the society.

##### (ii) Vice-President:-

- (a) To assist the President in carrying out his duties.
- (b) In absence of the President, to act on his behalf and perform all duties and exercise all the powers of the President.
- (c) To do all such acts, deeds and things, as may be authorized by the Governing body.

##### (iii) Secretary - cum - Treasurer

- (a) To conduct, organise, supervise and manage all the affairs of the society and do all such acts and perform all such duties for the working of the society as may be assigned by the President/Governing body.

Pardeep Education Society

Gurpreet Kaur Singh  
President

(for) Bin singh  
Secretary

3/29/2018

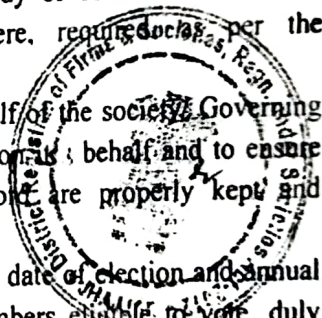
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Indrayant

Dinesh Kumar.

- (b) To receive, scrutinize and place application for membership of the society before the Governing Body and to enter the name of the members, if approved, in the register of members under his initials and to intimate the members about the same and issue identity card to the members so admitted.
- (c) To convey meeting of the General body/Governing body with the consent of the President and serve proper notices as prescribed under these byelaws.
- (d) To attend all the meetings of the General body and Governing body and assist the President in conducting the meetings and record proceedings of all the meetings.
- (e) To prepare annual report of the society and place it before the Governing Body along with audited annual account of the society, for approval to place the same before the General body in the annual general meeting.
- (f) To keep and preserve the record of the society/ Governing body.
- (g) To help and assist the President in looking after the complete affairs of the society and in attaining aim & object of the society.
- (h) To ensure timely filing of all statutory returns/ documents in the office of the District Registrar and such other authorities as may be prescribed under the Haryana Registration and Regulation of Society Act, 2012 and the Rules made there under.
- (i) To be the custodian for safe custody of common seal of the society and affix the same where, required, as per the authorization of the Governing Body.
- (j) To conduct correspondence on behalf of the society/ Governing body and to sign letters and papers on its behalf and to ensure that all statutory registers and records are properly kept and maintained.
- (k) To prepare before announcing of the date of election and annual general meeting, the list of all members eligible to vote, duly updated and to place it before the Governing body.
- (l) Act as the overall incharge of the Administration and the execution of all the programmes of the society including financial affairs on behalf of the Governing Body including certain of post, fixation of salary/remuneration/ allowance etc., make appointment /engagement of staff, make purchase and doing all other things as may be necessary in the furtherance of aims & objects of the society in accordance with the delegations with the General body from time to time and where no such delegations is specifically made, in consultation with the president of the society
- (m) To keep account of all financial transactions of the society and of all the sums of money received and spent by the society and maintain record of receipts and expenses relating to such matter and of assets, credits and liabilities.



*Deep Singh*

*Sunil*

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*Sunder P.S.*

*Indar*

*Dinesh Kumar*

Pardeep Education

*Chander K. Singh*  
President



- (n) To get the accounts of the society audited by the Chartered accountant appointed by the Governing body at close of the financial year every year
- (o) To submit to the Governing body through General Secretary/Secretary, the audited annual account of the society at least one month prior to date of annual general meeting
- (p) To act as the overall custodian all the books of accounts of the society, financial statements, receipts books, expenses vouchers, bank pass books and cheque books, cash etc

**(iv) Joint Secretary:**

- (a) To assist the General Secretary/ Secretary of the society in carrying out his functions and duties.
- (b) To discharge the functions and duties of the General Secretary/ Secretary of the society in his absence to the extent authorize by the Governing body.
- (c) To look after such function and duties and exercise such power as may be assigned and delegated by the Governing Body of the society from time to time.

**(v) Organising Secretary:**

- (d) To assist the Joint Secretary of the society in carrying out his functions and duties.
- (e) To discharge the functions and duties of the Joint Secretary of the society in his absence to the extent authorize by the Governing body.
- (f) To look after such function and duties and exercise such power as may be assigned and delegated by the Governing Body of the society from time to time.

**7. Cessation of members of the Governing body:**

Any officer bearer/executive member of the Governing body shall cease to be an office bearer or executive member.

- (a) Upon submission and acceptance of his resignation.
- (b) If he cease to be member in accordance with sub-clause (8) of clause 4 of these byelaws.
- (c) If he is removed by a resolution passed in the meeting of the General body.

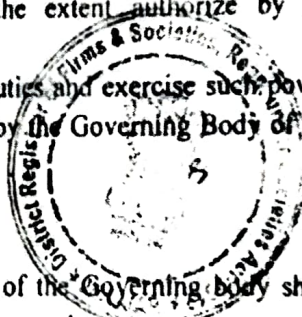
**8. Exclusion from the employment of the society:**

- i) No member of society shall be in full time or part time employment of the society.
- ii) No dependent or family members or close relative of the office bearer and members of Governing body shall be engaged as an employee of the society during its term.
- iii) Every office bearer and member of the Governing body shall make a declaration in case any person in the employment of the society is his close relative.

Sunder P.S.

Belusjeet

Dinesh Kumar



Gurav Kir Singh  
President



9. Amendment in the Memorandum of Association, byelaws, name of the society, etc.

Any amendment in the memorandum of association and byelaws, or change of name, amalgamation or division of the society will be done only with the approval of the General body by way of special resolution. The intimation of any such amendment or change, along with attested copy of the requisite documents, shall be filed in the office of District Registrar by the concerned General Secretary/Secretary within such time as may be prescribed under the Haryana Registration and Regulation society Act, 2012 and the rules made there under.

10. Management of assets and fund of the society:

- (i) Society may borrow loan from any Commercial/Govt. Bank/ Non. Govt. Organisation for upliftment and to achieve the object of Society
  - (ii) The sources of income of the society will include receipts on account of membership fees, annual subscription, rent from property/ assets interest, constitutional fees, donations, gifts, grants etc. the society can also raise funds also through interest free short term loan from its members or from scheduled bank on interest. Loans from the scheduled bank on interest will be taken only for purchase of creation of capital assets and not for meeting any recurring revenue expenditure under any circumstances.
  - (iii) The Governing body will prepare and approve an annual budget of the society on the basis its estimated income and the capital and revenue expenditure during the first quarter of the financial year and shall also place a copy thereof before the General body at its annual general meeting for information.
- The bank account of the society will be jointly operated by such members/officer bearer as may be decided by the Governing body from time to time.

- (v) All assets and funds will belong to the society and vest in the society.
- (vi) All receipts and payments of the society shall be made through bank instruments (i.e. DD/pay order/cheques/bank transfers, RTGS) including all receipts towards the membership fees and the annual subscriptions from the members. However, the Governing body may determine the limit of financial transaction which may be conducted in cash in certain other cases.

11. Accounts of the society:

- (i) The treasurer of the society will be responsible for keeping and maintaining proper books of account i.e. cash books, ledger etc., as required under the income tax laws and / or any other Authority including the Institute of Chartered Accountant of India at its registered office with respect all sums of money received and expended by the society and assets and liability of the society.

Pardeep Education Society

Harvinder Singh  
President

- (ii) The book of accounts of the society shall be opened to inspection during the business hours by the Registrar General/Registrar, District Registrar or any officer authored by them and by any member of the society.
- (iii) The annual account of the society will be signed by any two authorized office bearers.
- (iv) The Governing body will appoint a Chartered Accountant, who shall not be member of the Governing body or family member of any member of the Governing body for auditing the account and filing of income tax returns of the society for each financial year, at such remuneration as may be determined by the Governing Body.

#### 12. Common Seal:

The society will have a common seal which shall be kept in safe custody of the General Secretary/ Secretary and shall be affixed wherever it is required in accordance with the authorization by the Governing Body.

#### 13. Amalgamation of the Society:

The society may amalgamate itself with any other society established with the identical aims and objects or allow any other society to amalgamate with itself by a Special Resolution passed in accordance with the provisions contained in Section 51 of the Act and rule 25 made there under.

#### 14. Dissolution of the Society:

- i) Society may resolve to dissolve itself in accordance with the provisions contained in the Act and the rules there under in case it becomes difficult to carry on with the operations of the society, or it becomes insolvent or for any other pressing and unavoidable reasons;
- ii) In the event of the dissolution of the society, no assets of the society shall devolve on or distributed among the members of the society.
- iii) Its assets and property shall be first use to liquidate any liabilities and the left over properties/assets if any, shall be considered for transfer to any other society established with identical aims and objects or to the District Collector for interest.

Pardeep Education Society  
Gurav K. Singh  
President

Sunder K.

Ankur J.

Dinesh Kumar

several persons whose names & addresses are subscribed hereunder, certify the above to be the true copy of the Bye-laws of the society.

No.	Name (Sh/Smt/Miss)	Father's/ Husband's Name (Sh)	Address	Occupation	Signature
1	Rajbir Singh	Mir Singh	Gali No. 4, Adarsh Nagar, Bahadurgarh, Distt. Jhajjar	Service	Rajbir Singh
2	Ramchander	Tale Ram	VPO. Kheri Asra, Distt. Jhajjar	Agriculture	Ramchander
3	Sunita	Rajbir Singh	Sector 6, 1554, Bahadurgarh	Service	Sunita
4	Sukhbir Singh	Raghubir Singh	Kherka Gujjar, Jhajjar	Business	Sukhbir Singh
5	Surender Kaushik	Tejram Kaushik	Dattaaur, Teh. Sampla, Distt. Rohtak	LIC Agent	Surender Kaushik
6	Inderjeet	Rishal Singh	VPO. Naya Gaon, Distt. Jhajjar	Teaching	Inderjeet
7	Dinesh Kumar	Ajit Singh	Durga Vihar VPO. Develi, New Delhi 62	Service	Dinesh Kumar

Rajbir Singh  
President

Sunita  
Secretary-cum-Treasurer

Sukhbir Singh  
Joint Secretary

Pardeep Education Society  
Gurgaon Haryana  
President

Pardeep Education Society  
Gurgaon Haryana  
President



**Governing Body of the Society**

SN o.	Name of Member	Membership Number	Full Address	Date of Enrollment	Designation
1	PAWAN KUMAR	11	H.NO. 202 VILLAGE JAGSI, DISTRICT SONIPAT, HARYANA 131301	2023-12-10	Vice president
2	RAJWANTI	12	H.NO. 181 SECTOR-9 BAHADURGARH, DISTRICT JHAJJAR, HARYANA 124507	2023-12-10	General Secretary
3	DHARMENDRA SINGH	13	NEAR BHAGAT CHAURAH KAILASHPURI NEW COLONY KAJAKPUR KAJAKPUR	2025-03-13	Treasurer
4	GAURAV KUMAR SINGH	14	HEALIN MEDICAL COLLEGE OF SCIENCE KAARAR IBRAHIMPUR SONIPAT HARYANA	2025-03-13	President
5	OM PRAKASH	15	H.NO. 117 VILLAGE UNCHWA, NEAR CANT KUNDAGHAT, UTTAR PRADESH	2025-03-13	Executive Member
6	JANARDAN SINGH	16	NEAR BHAGAT CHAURAH KAILASHPURI NEW COLONY KAJAKPUR KAJAKPUR	2025-03-13	Executive Member
7	SHIMALA	17	Village KAWI QAWI PANIPAT HARYANA	2025-03-13	Joint Secretary

**General Members of the Society**

SN o.	Name of Member	Membership Number	Full Address	Date of Enrollment	Membership Type
1	MRS. VIJAY LAXMI KUMARI	10	FLAT NO 201 POCKET A LOKNAYAK PURAM NANGLOI BAKKAR WALA, WEST DELHI 110041	2023-12-10	Life Member
2	PAWAN KUMAR	11	H.NO. 202 VILLAGE JAGSI, DISTRICT SONIPAT, HARYANA 131301	2023-12-10	Life Member
3	RAJWANTI	12	H.NO. 181 SECTOR-9 BAHADURGARH, DISTRICT JHAJJAR, HARYANA 124507	2023-12-10	Life Member
4	DHARMENDRA SINGH	13	NEAR BHAGAT CHAURAH KAILASHPURI NEW COLONY KAJAKPUR KAJAKPUR	2025-03-13	Life Member
5	GAURAV KUMAR SINGH	14	HEALIN MEDICAL COLLEGE OF SCIENCE KAARAR IBRAHIMPUR SONIPAT HARYANA	2025-03-13	Life Member

6	OM PRAKASH	15	H.NO. 117 VILLAGE UNCHWA, NEAAR CANT KUNDAGHAT,UTTAR PRADESH	2025-03-13	Life Member
7	JANARDAN SINGH	16	NEAR BHAGAT CHAURAH KAILASHPURI NEW COLONY KAJAKPUR KAJAKPUR	2025-03-13	Life Member
8	SHIMALA	17	Village KAWI QAWI PANIPAT HARYANA	2025-03-13	Life Member

Pardeep Education Society

Gurpreet Kaur Singh  
President



**Change in the Office-bearer and members of the Governing Body of the Society under section 33(4)(ii) of the Haryana Registration and Regulation of Societies Act, 2012**

(See sub-rule (2) of rule 19)

1	Name of the Society	Pardeep Education Society.
2	Registration Number	06/015/20120000626
3	Registration Date	14-06-2026
4	Registered Office address of the Society	VIII-Deshalpur
5	Date of Election of the Governing Body	2018-06-10
6	Election Valid till	3

Appointment to the Governing Body					
Sno	Name of the Office bearer/ Member of the Governing body	Membership Number	Designation	Date of Appointment/Cessation/Removal	Reason for Removal
1	Sharad Chaudhry	8	Treasurer	2018-06-10	
2	Birender Singh	9	Joint Secretary	2018-06-10	
3	INDERJEET	6	Executive Member	2006-03-10	
4	RAJBIR SINGH	1	President	2014-03-20	
5	RAMCHANDER	2	Vice-President	2006-03-10	
6	SURENDER KAUSHIK	5	General Secretary	2006-03-10	
7	DINESH	7	Executive Member	2014-03-20	

Removal from the Governing Body				
Sr No.	Name of the office Bearer/ Member of the Governing body	Membership Number	Date of Removal	Reason for cessation (Death/Resignation/Removal)
1	SUNITA	3	2006-03-10	Resign
2	SUKHBIR SINGH	4	2014-03-20	Resign

The above particular as certified to be corrected as per the records of the Society					
Sign	Signature	Sign	Signature	Sign	Signature
Name of the Secretary	BIRENDER SINGH	Name of the President	RAJBIR SINGH	Date	05/07/2018
				Place	Deshalpur

Pardeep Education Society

General Mr Singh  
President



## Department of Industries & Commerce, Haryana

To

**Pardeep Education Society,  
Vill-Deshalpur**

**Memo Number : 2025-05-0009678**

**Subject : Acknowledgement of Annual Returns**

**It is submitted that the Annual Returns for the year 2024-25 filed by your society Pardeep Education Society, has been received on dated 09/05/2025.**



*Savit*

**Pardeep Education Society**

*Chandoo Kaur Singh*  
**President**